

FRIENDS OF ST HUGH OF LINCOLN

Extraordinary General Meeting Minutes of 3 July 2025

Present: Dueyna Chinere (DC), Mrs Barker (RB), Anna Larkham (AL), Anne Rushton (AR), Adam Bourne (AB), Gemma Bourne (GB), Izy Costanzo (IC), Cathy Grimshaw (CG), Andreea Ghiuzan (AG), Amy Higham (AH), Sandy Khokhar (SK), Angela Slattery (AS), Megan Stevens (MS).

1	Welcome and Prayer	ACTION
	DC welcomed all to the meeting and RB led us in prayer.	
2	Quorum	
	The criteria for a Quorum was met i.e. <i>“ensure number of Members present is at least twice the number of committee members/trustees in office at the start of the meeting”</i> ? All attendees introduced themselves.	
3	Background to meeting	
	DC explained the reasons for calling the EGM i.e. to ensure that come the AGM in October, we had the required number of committee members in place in order for the Friends to continue in the next academic year. If this were not the case, the Friends would have to be dissolved. Currently monies are ring-fenced annually for the library subscription £2,500pa - books are regularly changed to coincide with the various topics being taught. As are swimming lessons, clarinet lessons etc which are also paid for from Friends funds. The leavers’ bbq and gifts also come out of monies held. It is, therefore, important that the Friends continue in order to support the ‘extras’ that are not available in the budget.	
4	Q & A	
	<p>Q. <i>Does the Chair have to speak publicly?</i> A. The Chair usually has to report at the AGM, but it can be done with a paper report or a PowerPoint presentation. A little while ago, the Friends would also present at the new parents session, but it was felt the parents were overloaded with information at that session. Other opportunities are available for the Friends to promote their work, but it is not necessary for the Chair to undertake the task.</p> <p>Q. <i>What do we do to fundraise?</i> A. A calendar of events is prepared for the year and issued half termly, which includes Happy Bags, bake sales, pantomime tickets, Christmas shop, Mother and Father Day shops, joint Summer Fayre and Christmas Bazaar with the parish, Legoland tickets, disco and more. All these events generate income. Sub groups have been set up which share the workload in setting up events.</p> <p>Q. <i>How do we communicate/reach out to people?</i> A. The school newsletter issued weekly is used and the Friends have a slot on the last page. The app ‘Classlist’ is another vehicle used together with the WhatsApp Group for Class Reps. The school also ask the Friends to put things out to parents. In addition, a member of the Friends visits the Toddler Group to promote their work.</p> <p>Q. <i>What have the Friends paid for in the past?</i> A. Over the years the Friends have paid for a defibrillator, the outdoor canopy for Reception Class, sports kits for those who represent the school in matches (the kit is loaned on a game by game basis and belongs to the school). In addition the Friends have helped fund the Creative Garden and are currently raising funds to resurface the area under the table tennis and gym equipment in the KS2 playground. This area becomes muddy and unsafe in wet weather, so the children cannot use the area all year. The cost of this project is approximately £20,000.</p>	
5	Requirements for academic year 2025/2026 - Election of Officers and Trustees	
	<p>It was explained that DC, AR and RB had only taken on the roles of Chair and Joint Secretary at the last AGM to prevent the Friends folding. Those present were invited to become Trustees of the Committee. The following put themselves forward, were nominated and duly elected unanimously:</p> <p>Chair: Andreea Ghiuzan - nominated by D Chinere and seconded by Mrs Barker / Adam Bourne - nominated by Angela Slattery and seconded by Gemma Bourne. <i>AG and AB will Co-Chair.</i></p> <p>Secretary: Cathryn Grimshaw - nominated by Sandy Khokhar and seconded by Amy Higham / Megan Stevens - nominated by Angela Slattery and seconded by Gemma Bourne. <i>CG and MS will share the role.</i></p> <p>In addition, SK offered help with the disco and will manage the panto tickets. IC is happy to help with the disco and be called upon to help at events as co-ordinator of the sub groups AH will look after playground sales Mrs Barker will continue to lead Bears at Bedtime.</p>	
6	Any Other Business	
	3 members offered donations from their companies.	
8	Date of Next Meetings	
	Thursday 25 September at 7.30pm in the Staff Room. Thursday 9 October at 7.30pm in the School Hall - Annual General Meeting	All All