

FRIENDS OF ST HUGH OF LINCOLN MEETING

Minutes of 21 October 2024

Present: Dueyna Chinere (DC), Mrs Barker (RB), Anna Larkham (AL), Anne Rushton (AR)

1	Welcome and Prayer	ACTION
	Dueyna welcomed all to the meeting and Mrs Barker led us in prayer.	
2	Financial Update	
	<p>Anna advised that the accounts currently total £21,964.64.</p> <p>The Christmas Art Project is going well, with expenses of £1,400 and current income at £1784.30.</p> <p>The recent Lego outing made a profit of £520.</p> <p>Whilst Panto tickets have been selling well, it was felt that a further push was necessary to promote the days where we still had availability i.e. Tuesday 10 December at 7pm, 29 sold out of the 80 purchased and Sunday 5 January at 1pm, out of 44 purchased, 39 have been sold. All 80 tickets for Thursday 12 December at 7pm have been sold. The initial outlay was £2,718, with current sales totalling £3,567. By way of reminder an item will appear in the next school newsletter.</p> <p>The following amounts totalling £3,550 have been ring fenced for 2024/5:</p> <ul style="list-style-type: none"> • Christmas party/gifts - £700 • Library - £2,200 • Leavers party - £300 • Musical instrument tuition - £350 <p>The meeting agreed to contribute £250 towards the cost of swimming next year. Whilst this is half the amount committed last year, it will involve an extra cost of £2/£3 per child.</p> <p>The main project for this academic year is the hard standing under KS2 playground gym equipment and , which will cost in the region of £20,000.</p>	RB
3	Christmas Bazaar	
	<p>A sheet was produced showing stall details of the Bazaar to be held on Saturday 23 November in the Parish Hall from 11.00am-2.00pm. The school will support as follows:</p> <p>Friday 8 November - Christmas Tombola - Christmas cards, wrapping paper, crackers, labels, bows and ribbons - to be included in the next newsletter</p> <p>Friday 15 November - Mufti Day to tie in with St Hugh's Feast Day - donations of bottles (wines, beers, spirits, soft drinks) for the Bottle Tombola - to be included in the next newsletter</p> <p>Anne will collect at the school gate on both occasions as usual.</p> <p>Anne will contact Class Reps to arrange for stall cover and Anna will look online at possible stall/ Father Christmas prizes/gifts.</p> <p>It was noted that Shynefest have sponsored the Grand Draw tickets and a donation of £100 has been received to cover the Grand Draw first prize. Shelley O'Reilly is co-ordinating the donations for the Bazaar and the Summer Fayre.</p>	AR/RB AR/RB AR AR/AL
4	Christmas Party	
	The party will consist of an activity, games with small prizes, crackers and a gift to take home. There will be no party bags this year. All will be age appropriate i.e. KS1 + Y3 and KS2. Anna will source online prizes/gifts.	AL
5	Review of Activities	
	<p>The meeting went through the various events of the last year and felt that the 31 last year were too many. Between now and the end of term there is already the art project, the Christmas parties, panto and Christmas Bazaar and Christmas shop, 'Elfridges', on 13 December. The latter will be organised by Anna and whilst there is stock in the container, it will just need a small amount by way of a top up.</p> <p>Bears at Bedtime (movie and popcorn) continues to be popular and a date has been set for KS1 on Friday 24 January and KS2 on Friday 31 January. Both will start at 4.30pm, with arrivals at 4.20pm. Details will be as before and some helpers have already stepped forward. Mrs Barker will lead this and needs advertising in the newsletter in the meantime.</p>	AL RB

	<p>Again, stock in the container will be reviewed to ascertain how to move forward with Mothers Day and Father and Hero events.</p> <p>Happy Bags and second hand uniform sales will continue as they provide a service.</p>	All
6	The Way Forward	
	<p>From a survey carried out a couple of years ago and from the list of activities carried out in the last academic year, together with some recent feedback, it was decided that some events could be curtailed e.g. ice lolly sales reduced to KS1 and KS2, reduce the number of bake sales to lessen the workload for Class Reps.</p> <p>The committee drew up a list of events that will be put to parents to gauge their interest and will proceed accordingly.</p> <p>Whilst parents have stepped forward and offered help, the committee agreed that they would meet termly, or as necessary, and draw up the events for the year and then invite all who are interested in a particular event to meet as a sub-committee to run the event. From feedback, plenty of notice should be given and any meetings should have varied days of the week offered to enable all to participate. The meeting was very grateful for the offers of help to date.</p> <p>The focus this year will be to build community and have some fun along the way!</p>	DC
7	Any Other Business	
	<p>Uniform sales have gone well, but currently out of stock of school caps. Anna to progress.</p> <p>The meeting requested that the Friends dates could be included on the front page of the school newsletter with all other dates. It seems that some only read items relating to their child's class and so do not read to the end of the newsletter. Mrs Barker will take this forward.</p> <p>The Constitution was briefly looked at, comparing our existing one and a new template on Parentkind, which Anna has access to. She will go through it again to seek out changes. In any event, it was felt that Terms of Office for elected committee members should be time related i.e. normally serve for a maximum of three years. The meeting will present any revisions at the next General Meeting.</p> <p>The meeting were reminded that all social media, accounts, passwords etc etc need to be updated to reflect the current committee. Anna will undertake this task.</p> <p>At the meeting a number files were deleted, in particular photos circa 2020. Mrs Barker gave authority to do this under Data Protection.</p>	<p>AL</p> <p>RB</p> <p>AL</p> <p>AL</p>
8	Date of Next Meeting	
	Monday 11 November 2024	